

ODISHA CONSTRUCTION CORPORATION LIMITED
(A GOVT. OF ODISHA UNDERTAKING)
CENTRAL WORKSHOP: RASULGARH,
BHUBANESWAR-751010 (ODISHA)

QUOTATION DOCUMENT FOR

SUPPLY OF ELECTRODE DRYING OVEN FOR CENTRAL WORKSHOP, RASULGARH, BHUBANESWAR

The quotation document comprises of the following:

1)	Quotation call notice No.OCC/CWS/PROC/ NM-02 / 53 /2025-26 dated 24.09.2025	01 (One) sheet
2)	Terms and conditions	03 (Three) sheets
3)	Specifications & Price schedule	01 (One) sheet

Total :		05 (Five) sheets

Signature of the quotationer agency or
His/their Power of attorney holder
with designation & seal.

Senior Manager (Mech.)-I
OCC Ltd, Central Workshop,
Rasulgarh, Bhubaneswar-10.

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CENTRAL WORKSHOP, RASULGARH,

BHUBANESWAR-751010 (ODISHA)

quotation Call Notice No. OCC/CWS/PROC/ NM-02 / 53 /2025 -26 Dtd.24.9.2025

Sealed quotations in conformity with the terms, conditions and specifications in quotation documents are invited from reputed manufacturers or their authorized dealers / distributor / Supplier for **“SUPPLY OF ELECTRODE DRYING OVEN FOR CENTRAL WORKSHOP, RASULGARH, BHUBANESWAR ”** as per details below:

Cost of Quotation document (Non-refundable)	Sale of Quotation Document		Receipt of Quotation	Opening of price schedule bid & technical bid of Quotation
Rs.600/- plus GST @ 18% Rs.708/- by hand or Rs.808/- by Regd. Post/ courier.	From 24.9.2025	To 09.10.25 up to 1.00 PM	Up to 3.30 PM on 09.10.2025	At 4.00 PM On 09.10.2025

The quotation document can be purchased by the interested reputed manufacturers or their authorized dealers / distributor / Supplier by hand from the office of the undersigned on deposit of cost of quotation document i.e. **Rs.600/-** plus GST @ 18%, amounting to **Rs.708/-** in cash or in shape of A/c. payee demand draft drawn in favour of Odisha Construction Corporation Limited- Project account on any Nationalised Bank/ scheduled bank payable at Bhubaneswar (Non-refundable) and production of attested copies of the following documents and verification thereof by the undersigned. The quotation document can also be obtained by the interested reputed manufacturers or their authorized dealers / traders by Speed Post on sending the cost of quotation document i.e. **Rs.600/-** plus GST @ 18% and postage charges of **Rs.100/-** amounting to **Rs.808/-** in shape of A/c. payee demand draft drawn as stated above and attested copies of the following documents and verification thereof by the undersigned. The quotation document should be submitted only through Speed post / Email (**smcwsoccltender@gmail.com**) within stipulated date and time . The undersigned will not be responsible for any kind of delay by the postal authorities and technical issue.

1. Valid GST Registration certificate.
2. PAN Card.
3. Valid dealership certificate in case of dealer.

The quotation document can also be downloaded from our Website www.odishaconstruction.com to submit the quotation (**Bidders are requested to visit our website regularly for any changes**). However, the cost of quotation document i.e. **R.600/-** plus GST @ 18% amounting to **Rs.708/-** in shape of A/c payee demand draft as stated above in favour of “Odisha Construction Corporation Limited- Project Account” on any Nationalised Bank/ Scheduled Bank payable at Bhubaneswar (Non-refundable) along with attested photo copies of all above documents should be submitted while submitting the quotation in Envelope-I. Otherwise, the quotation will be cancelled & OCCL will not be responsible for missing of any page while downloading. If there will be a public holiday on the last date of sale of quotation document and receipt & opening of the quotation as specified above, the quotation document will be sold and quotation will be received & opened on the next working day at the same time and venue.

The SSI/NSIC/MSME units participating in quotation are not entitled for exemption from payment of EMD / Security Deposits / Tender Paper costs as communicated vide DOWR Letter No. IIM-24/2018-14318/WR dated 24.05.2018 & Head Office, OCCL Letter No.5502/OCC/CW-02/ 09(Vol-V)(WE) dated 30.05.2018.

The quotations will be opened in the presence of the quotationers or their authorised representatives, if they so desire. Quotation through Fax/Telex/telegram will not be accepted

The undersigned reserves the right to accept or reject any or all quotation without assigning any reason thereof

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CENTRAL WORKSHOP, RASULGARH, BHUBANESWAR-751010 (ODISHA)

TERMS AND CONDITIONS OF QUOTATION FOR

“ SUPPLY OF ELECTRODE DRYING OVEN FOR CENTRAL WORKSHOP, RASULGARH, BHUBANESWAR ”

1. Quotation should be submitted in two bid system in two separate sealed covers and both will be submitted in a single sealed outer cover subscribing in bold letters as **“QUOTATION FOR SUPPLY OF ELECTRODE DRYING OVEN FOR CENTRAL WORKSHOP, RASULGARH, BHUBANESWAR ”** and also the date of opening of quotation. The name and address of the quotationer should not be written on outer cover. Only the name and address of the purchaser should be written on the outer cover.
2. i) The first envelope super scribing in bold letters as **“TECHNICAL BID”** should contain the following:
 - a. Attested copy of valid GST registration certificates. The quotationer will mention his GST Regn. No. in his quotation clearly without which the quotation will not be taken into consideration.
 - b. Attested copy of PAN Card.
 - c. Complete quotation document in original including terms and conditions but without detailed specifications and price schedule duly signed on each page by the quotationer or his/their power of attorney holder. In case of power of attorney holder, an attested copy of power of attorney should be furnished.ii) Second envelope subscribing in bold letters **“SPECIFICATION AND PRICE SCHEDULE”** should contain detailed specifications and price schedule in original only duly filled in without leaving any column and line blank and signed on each page by the quotationer or his/their power of attorney holder.
3. The quotation document can be purchased by the interested reputed manufacturers or their authorized dealers / traders / stockiest / distributor / Supplier by hand from the office of the undersigned from **24.09.2025 to 09.10.2025 (up to 1.00 P.M)** during office hours on deposit of cost of quotation document i.e. **Rs.600/-** plus GST @ 18% amounting to **Rs.708/-** in cash or in shape of A/c. payee demand draft drawn in favour of “Odisha Construction Corporation Limited- Project Account” on any Nationalized Bank/Scheduled Bank payable at Bhubaneswar (non-refundable) and production of attested copies of the following documents and verification thereof by the undersigned. The quotation document can also be obtained by the interested reputed manufacturers or their authorized dealers / traders by speed post on sending the cost of quotation document i.e. **Rs.600/-** plus GST @ 18% and postage charges of **Rs.100/-** amounting to **Rs.808/-** in shape of A/C. payee demand draft drawn in favour of “Odisha Construction Corporation Limited - Project Account” on any Nationalized Bank/Scheduled Bank payable at Bhubaneswar (non-refundable) and sending attested copies of the following documents and verification thereof by the undersigned.
 1. Valid GST Registration certificate.
 2. PAN Card.
 3. Valid dealership certificate in case of dealer.
4. The quotation document should be submitted only through Speed post, email (**smcwsoccltender@gmail.com**) within stipulated date and time . No other mode will be accepted other than Speed Post/email (**smcwsoccltender@gmail.com**) to receive the tender document by this office. The undersigned will not be responsible for any kind of delay by the postal authorities and technical issue.

Signature of the quotationer agency or
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5. The tenderer who will participate through email (**smcwsoccltender@gmail.com**), must upload all the self attested technical bid documents in one Enclosure-1 and Price schedule in another Enclosure-2. The tenderer (participated through e-mail) will scan the tender & EMD cost document / tender paper cost and upload the same along with tender document in Enclosure-1. Subject of the Email should be “ **SUPPLY OF ELECTRODE DRYING OVEN FOR CENTRAL WORKSHOP, RASULGARH, BHUBANESWAR** ”. Original copy of tender and EMD, tender paper cost must submitted to the undersigned within 05(five) days of opening of tender, otherwise bid shall be rejected and the bidder will be debarred from participation in any future tender.
 - i) The bid documents (attached price bid) submitted through e-mail by the bidders must be password protected & the password is to be set by the bidder himself.
 - ii) The bidder documents (price bid) will be opened in presence of the interested bidders on the scheduled date and time as mentioned in the tender. The password is to be revealed or intimated by the quotationer or bidder at the time of opening of price bid documents.
 - iii) The bids received through e-mail without password will be outrightly rejected.
6. The quotations will be received up to **3.30 PM** on **09.10.2025** and **same** will be opened in the office of the undersigned on the same day at **4.00 PM** in presence of the quotationers or their authorized representatives, if they so desire. If there will be a public holiday on the last date of sale of quotation document and receipt & opening of the quotations as specified above, the quotation document will be sold and quotations will be received & opened on the next working day at the same time and venue.
7. The quotation document should be submitted only through Speed post / E-mail within stipulated date and time . No other mode will be accepted other than Speed Post/ E-mail to receive the quotation document by this office. The undersigned will not be responsible for any kind of delay by the postal/courier authorities / technical issue .
8. The **PRICE SCHEDULE BID & TECHNICAL BID** will be opened on **09.10.2025** at **4.00 PM**. Then the documents in the first envelope submitted by the quotationers will be scrutinized preliminarily on the spot. The second envelope of the valid eligible quotations after preliminary scrutiny of the documents in the first envelope will be opened on the same day immediately subject to fulfilling the requirements mentioned in the quotation schedule.
9. Guarantee certificate in this regard will accompany with supply of materials. If any defect is found in the materials within the guarantee period, the same will have to be replaced / repair free of cost by the supplier within a suitable time fixed by the purchaser.
10. The quotationer will quote their rates F.O.R. OCCL Store, Central Workshop, Rasulgarh, Bhubaneswar-10 (Odisha) indicating separately the basic price & packing, forwarding, transportation, transit insurance, handling charges & taxes, duties, levies etc. strictly in the detailed specifications and price schedule format in original. All columns and lines of the price schedule should be filled in properly without leaving any thing blank. The details and rates of duties and taxes should be indicated clearly in the price schedule.
11. 100% payment will be made within 30 days of receipt, verification and acceptance of the complete materials along with bill, guarantee certificate and other documents. No advance payment shall be made under any circumstances.
12. The quotationer should quote appropriate taxes with the offer.
13. Price escalation will not be allowed under any circumstances. The quoted rates will remain firm till execution of the work order.
14. The validity of the offer should be for a period of 120 (One hundred twenty) days from the date of opening of the quotation.

Signature of the quotationer agency or
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15. The complete ordered quantity is to be supplied within 15 (Fifteen) days from the date of issue of the purchase order, failing which the order is liable for cancellation without assigning any reason thereof by the purchaser.
16. Conditional offers with deviations will not be accepted. Those, who do not agree to the terms and conditions regarding payments, delivery and others, need not quote.
17. The purchaser may increase / decrease the number of items/ quantity to be supplied by the successful quotationer as quantified in detailed technical specification of the price schedule.
18. The authority reserves the right to accept/reject any or all quotations without assigning any reason thereof. The required quantity of materials can be splitted among the two or more quotationers. In this connection, the decision of purchaser is final and binding on the quotationer.
19. quotation through fax/telex/telegram will not be accepted.
20. Any dispute arising out of this quotation or order thereof is to be settled in proper court under the jurisdiction of Odisha High Court at Cuttack or courts under the jurisdiction of Odisha High Court at Bhubaneswar only.

**Signature of the quotationer agency or
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ODISHA CONSTRUCTION CORPORATION LTD.
(A GOVT. OF ODISHA UNDERTAKING)
CENTRAL WORKSHOP,RASULGARH,BHUBANESWAR-751010 (ODISHA)

DETAILED SPECIFICATION & PRICE SCHEDULE FOR
“ SUPPLY OF ELECTRODE DRYING OVEN FOR CENTRAL WORKSHOP, RASULGARH, BHUBANESWAR “
VIDE TCN No.OCC/CWS/PROC/ NM-02 / 53 /2025-26 DATED 24.09.2025 DUE ON 09.10.2025

Sl. No.	Description of item	Make	Unit	Qty.	Rate per each unit in Rupees				Total amount for full quantity	
					Basic Price	GST as applicable	In figures	In words	In figures	In words
1	Electrode Drying Oven A-HQTS / 5	ARCON	No.	3						
2	Electrode Drying Oven A-HQTS / 25	ARCON	No.	3						

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Page 1 of 1

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