

ODISHA CONSTRUCTION CORPORATION LIMITED
(A GOVT. OF ODISHA UNDERTAKING)
CENTRAL WORKSHOP, RASULGARH,
BHUBANESWAR-751010

TENDER DOCUMENT FOR

**“SUPPLY OF SAFETY GARMENTS FOR WORKMEN ENGAGED THROUGH LABOUR SUPPLY AGENCY IN
CENTRAL WORKSHOP, RASULGARH, BHUBANESWAR-10”.**

The tender document comprises of the following:

1)	TCN No. OCC/CWS/PROC/ DRESS-01/ 21 /2025-26 Dated 31.05.2025	01 (One) sheet
2)	Terms and conditions	03 (Three) sheet
3)	Price schedule	01 (One) sheet

Total :		05 (Five) sheets

Signature of the tenderer or his/their
Power of attorney holder
with designation & seal.

Senior Manager (Mech.)-I
OCC Ltd, Central Workshop,
Rasulgarh, Bhubaneswar-751010

ODISHA CONSTRUCTION CORPORATION LIMITED
(A GOVT. OF ODISHA UNDERTAKING)
CENTRAL WORKSHOP, RASULGARH,
BHUBANESWAR-751010 (ODISHA)

TENDER CALL NOTICE No. OCC/CWS/PROC/ DRESS-01 / 21 /2025-26 dated.31.05.2025

Sealed tender in conformity with the terms and conditions, details specification & Price schedule etc. are invited from reputed garment manufacturer / supplier for **"SUPPLY OF SAFETY GARMENTS FOR WORKMEN ENGAGED THROUGH LABOUR SUPPLY AGENCY IN CENTRAL WORKSHOP, RASULGARH, BHUBANESWAR-10"** as per details below:

Cost of tender document (Non-refundable)	Sale of tender document		Earnest money deposit (EMD) required	Receipt of tender	Opening of Technical & price bid of tender
Rs. 2000/- GST @ 18% Rs.2360/- by hand & Rs.2460/- by Regd. Post/ courier	From 31.05.2024	To 09.06.25 up to 1.00 PM	1(One)% of the total quoted value including GST	Up to 3.30 P.M. on 09.06.2025	At 4.00 PM on 09.06.2025

The tender document can be purchased by the interested reputed garment manufacturer / supplier by hand from the office of the undersigned on deposit of cost of tender document i.e. **Rs.2000/-** plus GST @ 18% amounting to **Rs.2360/-** in cash or in shape of A/c. payee demand draft drawn in favour of "Odisha Construction Corporation Limited" - Project Account on any Nationalised Bank/ Scheduled Bank payable at Bhubaneswar (Non-refundable) and production of attested copies of the following documents and verification thereof by the undersigned. The tender document can also be obtained by the interested reputed garment manufacturer / supplier by registered post, speed post on sending the cost of tender document i.e. **Rs.2000/-** plus GST @ 18% and postage charges of **Rs.100/-** amounting to **Rs.2460/-** in shape of A/c. payee demand draft drawn as stated above and attested copies of the following documents and verification thereof by the undersigned. The tender document should be submitted only through Speed post /Email (**smcwsoccltender@gmail.com**) within stipulated date and time . The undersigned will not be responsible for any kind of delay by the postal authorities and technical issue.

- 1) Valid GST Registration Certificate.
- 2) PAN Card

The tender document can also be downloaded from our Website www.odishaconstruction.com to submit the tender (**Bidders are requested to visit our website regularly for any changes**). However, the cost of tender document i.e **Rs.2000/-** plus GST @ 18% amounting to **Rs.2360/-** in shape of A/c payee demand draft as stated above in favour of "Odisha Construction Corporation Limited" - Project Account on any Nationalised Bank/ Scheduled Bank payable at Bhubaneswar (Non-refundable) along with attested photo copies of all above documents should be submitted while submitting the tender in Envelope-I. Otherwise, the offer shall not be considered and OCCL will not be responsible for missing of any page while downloading. If there will be a public holiday on the last date of sale of tender document and receipt & opening of the tender as specified above, the tender document will be sold and tender will be received & opened on the next working day at the same time and venue.

The SSI/NSIC/MSME units participating in tender are not entitled for exemption from payment of EMD/ Security Deposits/ Tender Paper costs as communicated vide DOWR Letter No. IIM-24/2018-14318/WR dated 24.05.2018 & Head Office, OCCL Letter No.5502/OCC/ CW-02/09(Vol-V)(WE) dated 30.05.2018.

The tenders will be opened in the presence of the tenderers or their authorised representatives. Tender through Fax/Telex/telegram will not be accepted

The undersigned reserves the right to accept or reject any or all tenders without assigning any reason thereof

**Signature of the tenderer or his/their
power of attorney holder
with designation & seal.**

**Senior Manager (Mech.)-I
OCC Ltd, Central Workshop,
Rasulgarh, Bhubaneswar-751010**

ODISHA CONSTRUCTION CORPORATION LIMITED
(A GOVT. OF ODISHA UNDERTAKING)
CENTRAL WORKSHOP, RASULGARH,
BHUBANESWAR-751010 (ODISHA)

TERMS AND CONDITIONS

1. Safety garments (Black Full Pant and sky Blue full sleeve shirt) must be supplied as per specifications as mentioned in the detailed specification in the price schedule format with the tender document. The tenderer should furnish the sample of cloth with detail specification to be supplied against their quoted rate.
2. The tenderer shall quote rates F.O.R. OCC Ltd, Central Workshop, Rasulgarh, Bhubaneswar-751010 (Odisha) inclusive of P & F, Transportation, stitching charges with accessories etc. where taxes should be shown separately. The rates shall be quoted strictly as per Pair basis only on the price schedule format. The tenderer should furnish sample cloth along with the offer.
3. Tender should be submitted in two bid system in two separate sealed covers and both will be submitted in a single sealed outer cover subscribing in bold letters as **"SUPPLY OF SAFETY GARMENTS FOR WORKMEN ENGAGED THROUGH LABOUR SUPPLY AGENCY IN CENTRAL WORKSHOP, RASULGARH, BHUBANESWAR-10"** and also date of opening of tender. The name and address of the tenderer should not be written on outer cover. Only the name and address of the purchaser should be written on the outer cover.
4. The tender document must contain EMD in shape of N.S.C. / Postal office Saving Bank Account / Postal Office Time Deposit Account / Kisan Vikas Patra / Bank Guarantee / Demand Draft in favour of Odisha Construction Corporation limited, Bhubaneswar from any Nationalized Scheduled Bank in India counter guaranteed by its local branch at Bhubaneswar / e-Bank Guarantee executed on the National e-Governance Service Limited (NeSL) Digital Document Execution Portal/ FD / TDR pledged in favour of the undersigned. The tenders received without EMD will be outrightly rejected. EMD of the unsuccessful tenderers will be released only after finalization of the tender.
5. The tender document should be submitted only through Speed post, email (smcwsoccltender@gmail.com) and Registered Post within stipulated date and time . No other mode will be accepted other than Registered Post / Speed Post/email (smcwsoccltender@gmail.com) to receive the tender document by this office. The undersigned will not be responsible for any kind of delay by the postal authorities and technical issue.
 - i) The bid documents (technical bid & price bid) submitted through e-mail by the bidders must be password protected & the password is to be set by the bidder himself.
 - ii) The bidder documents (technical bid & price bid) will be opened in presence of the interested bidders on the scheduled date and time as mentioned in the tender. The password is to be revealed or intimated by the quotationer or bidder at the time of opening of price bid documents.
 - iii) The bids received through e-mail without password will be outrightly rejected.
6.
 - i) The first envelope super scribing in bold letters as **"TECHNICAL BID"** should contain the following:
 - a. EMD of 1% as per clause- 4 above.
 - b. Attested copy of valid GST registration certificates. The tenderer will mention his GST Regn. No. in his tender clearly without which the tender will not be taken into consideration.
 - c. Attested copy of PAN Card.
 - d. Complete tender document in original including terms and conditions but without detailed specifications and price schedule duly signed on each page by the tenderer or his/their power of attorney holder. In case of power of attorney holder, an attested copy of power of attorney should be furnished.

Second envelope subscribing in bold letters **"SPECIFICATION AND PRICE SCHEDULE"** should contain detailed specifications and price schedule in original only duly filled in without leaving any column and line blank and signed on each page by the tenderer or his/their power of attorney holder.

Signature of the tenderer or his/their
Power of attorney holder
with designation & seal.

Senior Manager (Mech.)-I
OCC Ltd, Central Workshop,
Rasulgarh, Bhubaneswar-751010

7. The tender document can be purchased by the interested reputed garment supplier by hand from the office of the undersigned from **31.05.2024** to **09.06.2025** (up to 1.00 P.M) during office hours on deposit of cost of tender document i.e. **Rs.2000/-** plus GST @ 18% amounting to **Rs.2360/-** in cash or in shape of A/c. payee demand draft drawn in favour of **"Odisha Construction Corporation Limited" – Project Account** on any Nationalized Bank / Scheduled Bank payable at Bhubaneswar (non-refundable) and production of attested copies of the following documents and verification thereof by the undersigned. The tender document can also be obtained by the interested reputed garment manufacturer / supplier by registered post/speed post/courier on sending the cost of tender document i.e. **Rs.2000/-** plus GST @ 18% and postage charges of **Rs.100/-** amounting to **Rs.2460/-** in shape of A/C. payee demand draft drawn in favour of **"Odisha Construction Corporation Limited" – Project Account** on any Nationalized Bank / Scheduled Bank payable at Bhubaneswar (non-refundable) and sending attested copies of the following documents and verification thereof by the undersigned.
- Valid GST Registration Certificate.
 - PAN Card
8. The tender document can also be downloaded from our Website **www.odishaconstruction.com** to submit the tender (**Bidders are requested to visit our website regularly for any changes**). However, the cost of tender document i.e. **Rs.2000/-** plus GST @ 18% amounting to **Rs.2360/-** in shape of A/C. payee demand draft, as stated above in favour of **"Odisha Construction Corporation Limited" – Project Account** on any Nationalized Bank/ Scheduled Bank payable at Bhubaneswar (non-refundable) along with attested photo copies of all above documents should be submitted, while submitting tender in Envelope-I, otherwise, the tender will be cancelled. OCCL will not be responsible for missing of any page while downloading.
9. The tenders will be received up to **3.30 PM** on **09.06.2025** and same will be opened in the office of the undersigned on the same day at **4.00 PM** in presence of the tenderers or their authorized representatives, if they so desire. If there will be a public holiday on the last date of sale of tender document and receipt & opening of the tenders as specified above, the tender document will be sold and tenders will be received & opened on the next working day at the same time and venue.
10. The undersigned will not be responsible for any kind of delay in receipt of tenders by the postal/courier authorities.
11. The **PRICE SCHEDULE BID & TECHNICAL BID** will be opened on **09.06.2025 at 4.00 PM**. Then the documents in the first envelope submitted by the tenderers will be scrutinized preliminarily on the spot. The second envelope of the valid eligible tenders after preliminary scrutiny of the documents in the first envelope will be opened on the same day immediately subject to fulfilling the requirements mentioned in the tender schedule.
12. The tenderer should quote appropriate taxes with the offer.
13. The rates and amounts should be quoted both in figures and words in the price schedule. Any correction or overwriting in the specification and price schedule should be duly certified by the tenderer or his power of attorney holder. In case of any mismatch in figures and words, the rates in words will be considered. In case of any mismatch in rates and amount, the rate will be considered.
14. The purchaser reserves the right to forfeit and encash the EMD in full in case any pair of safety garment is found defective and not replaced by the tenderer/supplier within a suitable time fixed by the corporation. Any pair of garment shall be made only after approval of the purchaser. In this connection, the decision of the purchaser is final and binding on the tenderer/supplier.
15. The validity of the offer should be for a period of 120 (One hundred twenty) days from the date of opening of the tender.

Signature of the tenderer or his/their
Power of attorney holder
with designation & seal.

Senior Manager (Mech.)-I
OCC Ltd, Central Workshop,
Rasulgarh, Bhubaneswar-751010

16. The complete ordered quantity shall be supplied by the successful tenderer within 30 (thirty) days from the date of issue of purchase order failing which the order is liable for cancellation without assigning any reason thereof by the purchaser. In case of cancellation of the order the EMD will be forfeited. In case of any delay in supply of material beyond the delivery schedule whatever may be the reason, supplier shall be liable to pay L.D. @ 0.5% (Half percent) of the total order value per week of delay or part thereof subject to a maximum of 5% (Five percent) of the total order value. However the requirement may vary $\pm 10\%$ at the time of placing purchase order.
17. After submission of tender and before placing order, the bidder may be asked by the undersigned to attend techno-commercial discussions and reply to queries within a specified period. If the bidder fails to do so, the tender submitted by the bidder is liable to be cancelled.
18. Conditional offers with deviations will not be accepted. Those, who do not agree to the terms and conditions regarding payments, delivery and others, need not quote.
19. The duplicate copy of the order shall be signed by the supplier on each page with his seal as acceptance of the order and shall be returned to the purchaser within 07 (Seven) days of receipt of this order failing which the order is liable for cancellation.
20. Tender through fax/telex/telegram/e-mail will not be accepted.
21. Complete tender schedule in original should be duly filled and signed on each page and furnished along with tender. Tenders received without the original price schedule will be outrightly rejected.
22. The rate of materials should be quoted by the tenderer on unit basis only . The successful tenderer has to take measurement size of the required quantity before supply & supply should be executed accordingly.
23. The successful tenderer shall provide one pair of safety garment for verification and complete order quantity shall be supplied after acceptance of sample pair.
24. 100% payment shall be made after receipt, verification and acceptance of complete materials at OCCL store along with bill & other document.
25. Price escalation will not be allowed under any circumstances. The quoted rates shall be firm till execution of the entire order.
26. No advance payment shall be made under any circumstances. Conditional tender with deviation shall not be accepted.
27. The purchaser reserves the right to accept/reject any or all tenders without assigning any reason thereof.
28. Any dispute arising thereof is to be settled in proper court under the jurisdiction of Odisha High Court at Cuttack or courts under the jurisdiction of Odisha High Court at Bhubaneswar only.

**Signature of the tenderer or his/their
power of attorney holder
with designation & seal.**

**Senior Manager (Mech.)-I
OCC Ltd, Central Workshop,
Rasulgarh, Bhubaneswar-751010**

**ODISHA CONSTRUCTION CORPORATION LTD,
(A GOVT. OF ODISHA UNDERTAKING)
CENTRAL WORKSHOP, RASULGARH, BHUBANESWAR-10 (ODISHA)**

SPECIFICATION AND PRICE SCHEDULE FOR " SUPPLY OF SAFETY GARMENTS FOR WORKMEN ENGAGED THROUGH LABOUR SUPPLY AGENCY IN CENTRAL WORKSHOP, RASULGARH, BHUBANESWAR-10" <u>TENDER CALL NOTICE No. OCC/CWS/PROC/ DRESS- 01 / 21 /2025-26 Dtd.31.05.2025 & DUE ON 09.06.2025</u>							
Sl. No.	Description	Unit	Total quantity required	Rate per unit in Rs.			
				Basic price inclusive of P&F, transportation, stitching & accessories charges etc	GST as applicable	Total in figures	Total in words
1	Black Pant and Sky blue full sleeve shirt (Including cost of cloth, stitching & accessories)	Pair	151				

Signature of the tenderer or his/their
Power of attorney holder
with designation & seal.

Senior Manager (Mech.)-I
OCC Ltd, Central Workshop,
Rasulgarh, Bhubaneswar-751010