

ODISHA CONSTRUCTION CORPORATION LIMITED
(A Government of Odisha Undertaking)
REGD.OFFICE: UNIT – VIII, GOPABANDHU NAGAR
BHUBANESWAR – 751 012 (ODISHA)

PHONES (EPABX)
0674 : 2562020
2562118

EMAIL:
theooccltd@odishaconstruction.com

WEBSITE:
www.odishaconstruction.com

No.OCC/S/91/99 (Vol. V) / 6737

Dt. 12/07/2024

QUOTATION CALL NOTICE

Sealed quotations are invited from the proprietors of printing presses having valid GST Registration for printing and supply of the items as mentioned in the List enclosed. The rates quoted should be inclusive of GST and all other charges as applicable. The copy of GST Registration Certificate and PAN Card should be furnished with the Quotation.

The sealed quotation should reach at Head Office of the Corporation at Unit - 8, Gopabandhu Nagar, Bhubaneswar – 751012 on or before 22.07.2024 at 3:30 P.M.


The quotations received will be opened on 22.07.2024 at 4:00 P.M. in presence of the proprietors of the firms or their authorized representatives.

The detailed list of the required items is available in the Corporation Website i.e. www.odishaconstruction.com.

The sample copy of the items can be inspected in the Store and Stationery Section of Head Office of the Corporation at Unit-8, Gopabandhu Nagar, Bhubaneswar during office hours on any working days.

The authority reserves the right to accept or reject any/ all the quotations without assigning any reason thereof.

Encl: List of Printing Items.


(Sri B.B. Sahoo)
COMPANY SECRETARY

CC to: Notice Board and OCCL Website.

LIST OF PRINTING ITEMS FOR THE YEAR 2024-2025

Sl. No.	Form No.	Particulars of Forms & Books of Accounts	Unit	Quantity	Rate (In ₹)	GST (In %)	GST Amount (In ₹)	Total Amount (In ₹)	Remarks
1	2	3	4	5	6	7	8	9	10
1	FA:46	Arrear Salary Register	No	10					
2	FA:14	Assets Ledger Register	No	20					
3	FA:1	B.R. / C.R. Voucher (Project) Red light colour 11"x9" size, 50 sheet per pad	Pad	100					
4	FA:37	B.R. / C.R. Voucher (CPF) Red light colour 11"x9" size, 50 sheet per pad	Pad	100					
5	FA:39	C.N. / J.V. Voucher (CPF) White colour 11"x9" size, 50 sheet per pad	Pad	50					
6	FA:34	C.N. / J.V. Voucher, HO White colour 11"x9" size, 50 sheet per pad	Pad	300					
7	FA:3	C.V. / J.V. Voucher (Project) White colour 11"x9" size, 50 sheet per pad	Pad	400					
8	FA:12	Cheque Receipt & Issue Register (HO) 50+50 Folio & A-Z =26 Folio	Book	20					
9	FA:11	Cheque Receipt & Issue Register (Project) 50+50 Folio & A-Z =26 Folio	Book	20					
10	-	Dak Despatch Register (300 Pages)	No	10					
11	-	Dak Receipt Register (300 Pages)	No	10					
12	-	File Board (Big size)	No	100					
13	-	File Board (Normal size)	No	500					

14	-	Fly Leaf (Finance 2000 + Civil 1500 + General 1000 + Mechanical 500)	No	5000					
15	FA:16	GI Note (G.I.) SL. 18301	Pad	200					
16	-	Index Paper Set	Set	200					
17	FA:10	Journal Register (HO)	No	10					
18	FA:7	Ledger (Head Office)	No	10					
19	FA:50	Log Book of Vehicle/Mech. (150 Pages)	Book	300					
20	FA:33	Main Bank Payment Voucher (HO) Yellow colour size 8 1/2x7, 50 sheet per pad	Pad	100					
21	FA:32	Main Bank Receipt Voucher (HO) Red Rani colour size 8 1/2x7, 50 sheet per pad	Pad	100					
22	FA:31	Main Cash Payment Voucher (HO) Green colour size 8 1/2x7, 50 sheet per pad	Pad	300					
23	FA:30	Main cash Receipt Voucher (HO) Sky blue colour size 8 1/2x7, 50 sheet per pad	Pad	300					
24	FA:19	M.I. Note SL. 15001	Pad	200					
25	-	Measurement Book SL. 15920	Book	500					
26	-	Note Sheet	Pad	300					
27	FA:36	Project Bank Payment Voucher (PP) Head Office	Pad	50					
28	FA:35	Project Bank Receipt Voucher (PR) Head Office	Pad	50					
29	-	Romeo Lace File	No	300					
30	FA:15	Store Ledger	No	30					

TOTAL

COMPANY SECRETARY

P

12/7/24