

**ODISHA CONSTRUCTION CORPORATION LTD.
(A GOVT. OF ODISHA UNDERTAKING)
CENTRAL WORKSHOP, RASULGARH,
BHUBANESWAR-751010 (ODISHA)**

**QUOTATION DOCUMENT FOR
“HIRING OF VEHICLES FOR CENTRAL WORKSHOP, RASULGARH, BHUBANESWAR”**

The quotation document comprises of the following:

1)	QCN No. OCC/CWS/PROC/HOV-01(P-II)/ 55/18-19 Dated 20.10.2018	01 (One) sheet
2)	Terms and conditions	01 (One) sheet
3)	General Information for hiring vehicles	01 (One) sheet
----- Total :		03 (Three) sheets -----

*Signature of the quotationer or his/their
Power of attorney holder
with designation & seal.*

*Senior Manager (Mech.)-I
OCC Ltd, Central Workshop,
Rasulgarh, Bhubaneswar-751010*

ODISHA CONSTRUCTION CORPORATION LIMITED
(A GOVT. OF ODISHA UNDERTAKING)
CENTRAL WORKSHOP:RASULGARH, BHUBANESWAR-751010

QUOTATION CALL NOTICE No. OCC/CWS/PROC/HOV-01(P-II)/55/18-19 Dtd.20.10.2018

Sealed quotations are invited from interested reputed Travel Agencies / Tour Operators or private individuals for providing 01 (One) No. of Non AC Diesel driven vehicle having sitting capacity not more than ten including driver, which shall conform to the terms and conditions (Annexure-II) for official use of Senior Manager (Mech.)-II, Odisha Construction Corporation Ltd, Central Workshop, Rasulgarh as well as tours to different worksites as and when required on monthly rent basis for a period of 06 (Six) months.

- 1) The vehicle must be in road worthy condition and must have valid registration certificate, insurance certificate, fitness certificate, valid contract carriage permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
- 2) The driver of the vehicle must have a valid Driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The driver should be well behaved, gentle and obedient in nature.
- 4) The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
- 5) The vehicle must achieve minimum fuel efficiency as detailed herewith.

SI. No	Type of vehicles	Minimum average mileage
1	Indigo / Swift Dzire / Any other vehicle	17 Km per litre
2	Bolero / Marshal / Tata Sumo / Mahindra Max	10 Km per litre

- 6) The details of the make and year of manufacture of the vehicle, registration No., mileage (Kms covered per litre) and name of the driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the quotation (Annexure-III).
- 7) The quotation completed in all respect should reach the undersigned on or before **29.10.2018** by **3.00 PM** and shall be opened on the same day at **4.00 P.M.** in presence of the bidders or their authorized representatives.
- 8) The application form of quotation containing General Bid Information & Terms and conditions for Hiring of vehicles etc. will be available with the Office of the Senior Manager (Mech.), Odisha Construction Corporation Ltd on payment of ` .100/- plus GST @12% from **20.10.2018** to **29.10.2018** or can be downloaded from our website at www.odishaconstruction.com. In case of application form is downloaded, the applicant shall furnish a Demand Draft for an amount of ` .112/- (Rupees one hundred twelve) only inclusive of GST @12% towards the cost of application along with application.

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Senior Manager (Mech.)-I
OCC Ltd, Central Workshop,
Rasulgarh, Bhubaneswar-10.

TERMS AND CONDITIONS

1. The hired vehicles registered for use as a Taxi, during period of contract, shall have all necessary valid MV documents such: valid registration certificate, insurance certificate, fitness certificate, proof of up-to-date tax payment etc. and D.L. of the driver available all the times. On hiring the vehicle the undersigned shall not be responsible for any damage / loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis but does not include cost of diesel, which is to be supplied by OCCL basing on actual consumption. Engine oil @ 01 (One) Ltr (Max^m) per 1000 K.M. of running of the vehicle shall also be supplied by OCCL. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil for gear box & differential etc. and repair coolant, tyres & tubes, battery etc. will be borne by the bidder.
3. Salary, T.A., D.A., transportation charges etc. of the driver will be borne by the vehicle owner.
4. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same model shall be provided by the owner of the vehicle / bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
7. The vehicles shall report for duty for minimum of 25 / 26 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement of OCCL. No extra payment shall be demanded.
9. The vehicle shall be in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall be at liberty to terminate the agreement.
11. In case the service provider intends to withdraw the services of the vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

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GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of vehicle :
2. Type of vehicle (Non AC) :
3. Year of manufacture :
4. Model :
5. Date of registration :
6. Name & complete address of the owner of vehicle:
7. Fitness certificate validity :
8. Permit validity :
9. Insurance validity :
10. Name / Address of the driver :
11. D.L. No. & Validity of the D.L. of the driver:
12. Proposed hire charge of the vehicle per month excluding fuel cost:
13. Rate of fuel consumption / Milage per Litre:
14. Contact Number of the Service Provider (Quotationer)
(Mobile No. Telephone No.)

Certified that the information submitted above is true to be best of my knowledge and belief.

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