

**ODISHA CONSTRUCTION CORPORATION LTD.**  
(A GOVERNMENT OF ODISHA UNDERTAKING)  
**OFFICE OF THE SENIOR MANAGER (MECH.),**  
**MANJORE GATE WORKS PROJECT,**  
**CENTRAL WORKSHOP, RASULGARH, BHUBANESWAR – 10.**

**QUOTATION DOCUMENT FOR**  
**“HIRING OF VEHICLES FOR SENIOR MANAGER (MECH.), MANJORE GATE WORKS**  
**PROJECT, RASULGARH, BHUBANESWAR.”**

*The quotation document comprises of the following:*

1)	QCN No.OCC/MGWP/02/18-19 Dated <b>05.01.2019</b>	01 (One) sheet
2)	Terms and conditions	02 (Two) sheets
3)	General Information for hiring vehicles	01 (One) sheet
----- Total :		04 (Four) sheets -----

*Signature of the quotationer or his/their  
Power of attorney holder  
with designation & seal.*

*Senior Manager (Mech.)  
Manjore Gate Works Project,*

**ODISHA CONSTRUCTION CORPORATION LIMITED**  
(A GOVT. OF ODISHA UNDERTAKING)  
**OFFICE OF THE SENIOR MANAGER (MECH.),**  
**MANJORE GATE WORKS PROJECT,**  
**CENTRAL WORKSHOP, RASULGARH, BHUBANESWAR-751010**

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**QUOTATION CALL NOTICE NO. OCC/MGWP/02/18-19 Dated. 05.01.2019**

Sealed quotations are invited from interested reputed Travel Agencies / Tour Operators or private individuals for providing 01 (One) No. of Diesel driven vehicle having sitting capacity not more than ten including driver, which shall conform to the terms and conditions (Annexure-II) for official use in office of the General Manager (Mech.), Erection & Maintenance, Odisha Construction Corporation Ltd., Central Workshop, Rasulgarh, Bhubaneswar - 10 on monthly rent basis for a period of 01 (One) year.

1. The vehicle must be in road worthy condition and must have valid commercial registration certificate, insurance certificate, fitness certificate, valid contract carriage permit, proof of up-to-date tax payment etc. which are mandatory for plying of vehicle.
2. The driver of the vehicle must have a valid Driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The driver should be well behaved, gentle and obedient in nature & shall be capable of extensive touring.
4. The monthly rate of hire charge shall be quoted separately in the general bid information (excluding fuel and lubricants).
5. The vehicle must achieve minimum fuel efficiency as detailed herewith.

SI. No	Type of vehicles	Minimum average mileage
1	Bolero / Marshal / Tata Sumo / Mahindra Max	10 K.M per litre
2	Indigo / Swift Dzire / Any other vehicle	17 K.M per litre

6. The details of the make and year of manufacture of the vehicle, registration No., mileage (K.Ms covered per litre) and name of the driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the quotation (Annexure-III).
7. The quotation completed in all respect should reach the undersigned on or before **10.01.2019** by 3.00 P.M. and shall be opened on the same day at 5.00 P.M. in presence of the bidders or their authorized representatives.
8. The application form of quotation containing General Bid Information & Terms and conditions for Hiring of vehicles etc. will be available with the Office of the Senior Manager (Mech.), Odisha Construction Corporation Ltd., Manjore Gate Works Project on payment of ₹ 100/- plus GST @ 12% from **05.01.2019** to **10.01.2019** or can be downloaded from our website at [www.odishaconstruction.com](http://www.odishaconstruction.com). In case of application form is downloaded, the applicant shall furnish a Demand Draft for an amount of ₹. 112/- (Rupees one hundred twelve) only towards the cost of application along with application.
9. The authority reserves the right to accept / reject any or all quotation without assigning any reason thereof.
10. Any dispute arising out of this quotation shall be subject to the jurisdiction of Hon'ble High Court of Odisha at Cuttack & their sub-ordinate courts at Bhubaneswar only.

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Senior Manager (Mech.)  
Manjore Gate Works Project

## TERMS AND CONDITIONS

1. The hired vehicles registered for use as a Taxi, during period of contract, shall have all necessary valid MV documents such: valid commercial registration certificate, insurance certificate, fitness certificate, proof of up-to-date tax payment etc. and D.L. of the driver available at all times. On hiring the vehicle the undersigned shall not be responsible for any damage / loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis but does not include cost of diesel, which is to be supplied by OCCL basing on actual consumption. Engine oil @ 01 (One) Ltr. (Max<sup>m</sup>) per 1000 K.M. of running of the vehicle shall also be supplied by OCCL. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil for gear box & differential etc. and repair coolant, tyres & tubes, battery etc. will be borne by the bidder.
3. Salary, T.A., D.A., transportation charges etc. of the driver will be borne by the vehicle owner.
4. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same model shall be provided by the owner of the vehicle / bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement and may engage vehicle from other source.
7. The vehicles shall report for duty for minimum of 25 / 26 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement of OCCL. No extra payment shall be made for the purpose.
9. The vehicle shall be in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall be at liberty to terminate the agreement.
11. In case the service provider intends to withdraw the services of the vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

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Manjore Gate Works Project

**GENERAL INFORMATION FOR HIRING VEHICLES**

1. Registration No. of vehicle :
2. Type of vehicle :
3. Year of manufacture :
4. Model :
5. Date of registration :
6. Name & complete address of the owner of vehicle:
  
7. Fitness certificate validity :
8. Permit validity :
9. Insurance validity :
10. Valid Pollution certificate issued by competent authority.
11. Name / Address of the driver :
  
12. D.L. No. & Validity of the D.L. of the driver:
13. Proposed hire charge of the vehicle per month excluding fuel cost:
14. Rate of fuel consumption / Mileage per Litre:
15. Contact Number of the Service Provider (Quotationer)  
(Mobile No. .... / Telephone No. ....)

Certified that the information submitted above is true to be best of my  
knowledge and belief.

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with designation & seal.

Senior Manager (Mech.)  
Manjore Gate Works Project