

APPLICATION FOR THE POST OF OFFICE ASSISTANT (CONTRACT)

To
The Managing Director
Odisha Construction Corporation Ltd.
Unit - VIII, Gopabandhu Nagar,
Bhubaneswar - 12 .

Self attested
passport size
photograph – 2 Nos.

1	Name of the Applicant					
2	Mother's / Father's Name					
3	Date of Birth (As per Christian Era)				Gender	
4	Category (Tick ✓ mark in appropriate box)	General	SEBC	ST	SC	
5	Present Address					
6	Permanent Address					
7	Email Address				Contact No.	
8	Language spoken / written					

Academic & Professional Record	Institute / Board	Year of passing	Marks			Full Time / Part Time / Distance Learning
			Full Mark	Marks Secured	%	
HSC						
+2						
+3						
P.G.						
Computer						
Any other qualification						

N.B. Self attested copies of certificates and mark sheets are to be annexed with the application.

Employment Record

Name and address of organisation	Govt. / PSU / Private	Designation	Description of duties	Period from to	Total	Remarks

DECLARATION: I hereby declare that all the information furnished above are correct to the best of my knowledge.

Date:

Signature of the Applicant